

UNIVERSITY OF PORTSMOUTH

FINANCE COMMITTEE AND ESTATE AND IT COMMITTEE, SPECIAL MEETING

1400, Wednesday 13 December 2017, Room 4.18, St Andrew's Court

MINUTES

Finance Committee:

Present: Mark Readman, Chair of Finance Committee – *by telephone*
Bishop Christopher Foster, External Governor
Baldev Laly, External Governor
Graham Galbraith, Vice-Chancellor
Jane Hoskins, External Governor (Chair)
David Wilan, External Governor

In attendance: Liz Bartle, Deputy Director of Finance
James Thompson, President UPSU
Jenny Walden, Staff Governor

Estate and IT Committee:

Present: Dr Peter Bunyan, External Governor
Lucy Cook, Student Governor
Professor Graham Galbraith, Vice-Chancellor
Karen Heard-Laureote, Staff Governor
Jane Hoskins, External Governor (Chair)
James Thompson, UPSU President
Sarah Turner, Staff Representative

In attendance: Andrew Minter, Director of Information Services
Bernie Topham, Chief Operating Officer
Emma Woollard, Director of Finance

Clerks: Adrian Parry, Director of Corporate Governance
Jemma Keys, Senior Governance Officer

Guests: Stephen Wiggins, Academic Registrar
Kay Taylor-Ryall, Principal Project Officer

1 WELCOME, QUORACY, DECLARATION OF INTERESTS AND APOLOGIES

1.1 The Chair welcomed members to the meeting.

- 1.2 Apologies for absence:
 - (i) Finance Committee: Apologies for absence were received from External Governors: Jenny Crighton, Anne Lambert, Nairn Wilson, and Staff Representative: Mohamed Hassan.
 - (ii) Estate and IT Committee: Apologies for absence were received from External Governor: Mark Lemon, and Director of Estates and Campus Services: Fiona Bell.
- 1.3 The Director of Corporate Governance confirmed that each Committee was quorate and so proceeded to business.
- 1.4 Members were invited to declare any potential conflict of interest with the agenda item. There were no interests declared.

2 NEW SUPPLIER: STUDENT SYSTEM

- 2.1 Bernie Topham, Chief Operating Officer, and Stephen Wiggins, Academic Registrar, introduced the report and presentation on the tender for the new student system.

Confidential items

3. DATE OF NEXT MEETINGS

Finance Committee, 1030, Tuesday 30 January 2018
Estate and IT Committee, 1100, Friday 9 February 2018

4. DELEGATED AUTHORITY

It was noted that the Finance Committee and the Estate and IT Committee had agreed to delegate authority to the respective Chairs at their last meetings.