

APPLICATION FOR APPOINTMENT TO THE BOARD OF GOVERNORS

STUDENT GOVERNOR

Please read these guidelines carefully before completing the form

<p>Equality of opportunity within the University of Portsmouth</p>	<p>The Board of Governors operates an appointment process in a fair and systematic way which promotes equality of opportunity.</p>
<p>Some notes about this Application Form</p>	<p>The pages that follow comprise the main application form for your completion. This will be used as the basis for shortlisting and selection. You are welcome to enclose a CV as well.</p> <p>The Equality and Diversity monitoring form is an anonymous survey and will provide information which is needed for monitoring. The information is anonymous. Please complete this survey at the same time as your application.</p> <p>These guidelines are for your retention.</p> <p>The information that you have provided will be held in accordance with the General Data Protection Act.</p>
<p>Completing this Form</p>	<p>Please complete all sections.</p> <p>Please ensure that you read the declaration and sign the form to certify that all the information you have provided is accurate. The University reserves the right to check any of the details you have provided.</p>
<p>Acknowledgment of Applications</p>	<p>The Office of the Executive Director of Corporate Governance will acknowledge receipt of all applications.</p> <p>Short listing will take place to determine the applicants to be selected for interview. All applicants will be contacted by the Office of the Executive Director of Corporate Governance to confirm receipt of their application.</p>
<p>Nominations Process</p>	<p>The Board encourages, supports and values diversity and welcomes applications from all sections of the community. Applications are particularly welcome from women and PGM who are currently under-represented on the Board</p>

APPLICATION FOR APPOINTMENTS

STUDENT GOVERNOR

Confidential when completed

1. Personal Details		
Surname/Family Name:		
Title (e.g. Mr/Mrs/Miss/Ms/Dr):		
Forename(s):		
Preferred name:		
Address for Correspondence (May to July 2025):		
Telephone Number (including area code)		
Home	Work	Mobile
E-mail address:		
Please confirm that you are an enrolled student of the University of Portsmouth for the academic year 2025/2026 and state your course of study.		
Course:		
Signed:		

2. Reasons for Applying

3. Knowledge, Skills, Experience and Values

The application pack includes a description of the role specification, the responsibilities, and the person specification associated with being a Student Governor and against which all shortlisting and selection decisions will be taken.

Please describe how you meet the stated requirements. It would be helpful to give examples of how and where your knowledge, skills and experience etc. were gained. Your examples may be drawn from student experience, paid employment, community / voluntary work or leisure activities.

If you wish to supply a curriculum vitae, please do so.

4. Introductory Session/Interview Date

In order to help us to arrange a mutually convenient date please give details below of any dates in the next two months when you will not be available. It should be noted that it is not always possible to meet suggested alternative dates, therefore, unfortunately we cannot guarantee you an interview.

5. Criminal Convictions

If you have any unspent criminal convictions or have any criminal proceedings pending against you, then please give full details as a separate document, clearly stating your full name. This document should either be sent in an envelope marked "Private and Confidential" to the Executive Director of Corporate Governance, or e-mailed to paul.mould@port.ac.uk, with 'Criminal conviction information' in the subject box.

This envelope/e-mail will only be opened if your application is shortlisted. If you are unsuccessful at this stage, then this envelope/e-mail will be destroyed unopened.

Applicants will be judged on their ability to perform the duties of the role and convictions will only be considered if they are relevant to that role.

6. Declaration

This role is classed as [voluntary work](#) and so a Right to Work check will need to be carried out prior appointment.

I declare that the information given in this application and in any additional information I enclose is true, to the best of my knowledge, with nothing having been omitted that would affect this application. I have not canvassed either directly or indirectly any member of the Board of Governors or employee of the University of Portsmouth and will not do so. I understand that any false statement may give cause for my dismissal from the Board should I be appointed.

Signed

Date

When completed please forward this form by email to: Corporate-governance@port.ac.uk