

## INFRASTRUCTURE AND FINANCE COMMITTEE

TIME /DATE / VENUE	1030, Wednesday 12 March 2025
PRESENT	David Madoc-Jones (Chair) Roger Burke-Hamilton Madeline Denmead (via zoom) Stacey Parrinder-Johnson (via zoom) Sukkanya Siva (up to minute 65) Christopher Williams (via zoom)
IN ATTENDANCE	Dr Adrian Hull, Staff Governor (via zoom Minute 62 onwards) Mike Johnson, Director of LIS, minute 64 Dr Rich Boakes, Staff Representative Marija Solic, UPSU Elected Officer. Mary White, Chief Financial Officer
SECRETARIAT	Paul Mould Executive Director of Corporate Governance Helen Malbon, Senior Governance Officer  Management accounts appendices and an updated version of the financial regulations were tabled after the main pack of papers was issued.

### 57 Welcome, apologies, and declarations of interest

- i. Apologies for absence were received from David Willan external governor and Professor Graham Galbraith
- ii. There were no new declarations to declare.
- iii. The Clerk confirmed that the meeting was quorate and could proceed to business.

### 58 Minutes of the previous meeting

The minutes of the meeting held on 14 January 2025 were confirmed as an accurate record.

### 59 Matters actioned and matters arising

Five items were noted:

- i. The Board of Governors approved the Eldon Car Park and Civil Engineering laboratories budgets on 22 January 2025.
- ii. Board effectiveness: The election of a deputy Chair of Committee and recruitment of a staff representative was on hold until the March 2025

Board discusses Board effectiveness recommendations and agrees the shape and size of the Board for 2025/2026.

- iii. The Project Tracker was noted.
- iv. The Chair's three-year term of office ends in September 2025. The March Board will agree a timeline for calling for nominations for this role.
- v. On 23 February 2025 the Chair approved a single source tender as required by Financial Regulation 20.8. Enrolly Apply is an end-to-end platform tailored for UK higher education institutions and designed to manage and optimise each stage of the student recruitment journey. The University already used an Enrolly product and there was no other suitable provider of the product. The cost of implementation and operation for 5 years was £1.15 million. It was noted that due diligence had already been completed when the first product was purchased. The Chief Financial Officer and Executive Director of Corporate Governance would review the financial regulations pertaining to this topic and propose a revised threshold and approval route in due course.
- vi. There were no other matters arising.

## **60 January 2025 Management Accounts – confidential**

## **61 Strategic and Financial Planning – confidential**

## **62 Investment update– confidential**

## **63 Financial Regulations– confidential**

## **64 Digital Plan – confidential**

## **65 Estates masterplan update– confidential**

## **66 Date of next meeting**

The next meeting would be at 1030 on 18 June 2025.