

## FINANCE AND INFRASTRUCTURE COMMITTEE

TIME /DATE / VENUE	1030, Wednesday 17 September 2025, online
PRESENT	David Madoc-Jones (Chair) Justin Fanstone Professor Graham Galbraith (from minute 2 onwards) Stacey Parrinder-Johnson Professor Sandy Pepper Mark Readman Sukkanya Siva
IN ATTENDANCE	Tahir Ahmed, Director of Estates and Campus Services via zoom (Min 4 and 8)  Chris Chang, Deputy Vice-Chancellor (Min 6) Verity Knight, UPSU Elected Officer Mary White, Chief Financial Officer
SECRETARIAT	Paul Mould Executive Director of Corporate Governance Helen Malbon, Senior Governance Officer  To facilitate thorough discussion some items were taken out of the published agenda order.

### 1 Welcome, apologies, and declarations of interest

- i. The Chair welcomed Justin Fanstone and Mark Readman to their first meeting of Committee.
- ii. The Academic Council Nominated Staff Governor post was currently vacant.
- iii. There were no new declarations of interest to declare.
- iv. The Clerk confirmed that the meeting was quorate and could proceed to business.

### 2 Unanimous Consent agenda

Prior to the meeting, four items had been placed on the unanimous consent agenda (UCA) with no discussion required. One item had been notified in advance as needing discussion and one was added to the list in the meeting. It was agreed that in future, if a member wished to discuss items from this UAC section, the Corporate Governance Office should be notified at least one working day before the meeting.

**Action: Corporate Governance team**

The two items not discussed:

- i. Minutes of the previous meeting which took place on 18 June 2025 were approved.
- ii. The Chief Financial officer report was noted. It covered the following topics:
  - Year-end & Financial Statements preparation
  - Revised budget 2025/26
  - Organisational change
  - New Finance System

### **3 Action log**

Key points noted were:

- i. Six items were either on this agenda or allocated to a future meeting.
- ii. Some months previously, Committee had requested that a post-implementation project review be conducted for Ravelin Park Sports Centre and the previous Victoria Park scheme. Recommendations were due to be brought to the Committee. In view of the imminent start of new estates projects it was crucial that these lessons should be documented before new work started. The Chair stated that the final report should come to Committee by 6 November 2025 at the very latest.
- iii. Confidential item
- iv. There were no other matters arising.

**Action: Tahir Ahmed**

### **4 Estates Masterplan – confidential**

### **5 Draft financial out-turn 2024/2025 – confidential**

### **6 Recruitment update– confidential**

### **7 Terms of Reference 2025/2026 – confidential**

### **8 St George's Building – confidential**

## **9 Date of next meeting**

The next meeting would be at 1030 on 30 September 2025.