

INFRASTRUCTURE AND FINANCE COMMITTEE

TIME /DATE / VENUE	1030, Tuesday 5 October 2021, via zoom conference
PRESENT	David Willan (Chair) Professor Graham Galbraith Vineet Khurana David Madoc-Jones Christopher Williams
IN ATTENDANCE	Dr Liz Bartle, Deputy Director of Finance (Financial Systems) Dr Catherine Carrol-Meehan (From minute 17 onwards) Emma Woollard, Executive Director of Finance
SECRETARIAT	Adrian Parry, Executive Director of Corporate Governance Helen Malbon, Senior Governance Officer

15 Welcome, apologies, declaration of interests and apologies

- a) Apologies were received from Roger Burke-Hamilton and Jenny Crighton, external governors; Mike Kiddell, UPSU Elected Officer and Bernie Topham, Deputy Vice-Chancellor and Chief Operating Officer.
- b) There were no interests to declare.
- c) The Clerk confirmed the meeting was quorate and could proceed to business.

16 Minutes of the previous meetings

The minutes of the meeting held on 22 September 2021 were confirmed as an accurate record.

17 Matters actioned and matters arising

- a) Action was reported on eight items: four were for note, three would appear on a future agenda and one required endorsement.
- b) Committee noted that external governor Mark Cubbon, who had recently been appointed as Interim Chief Operating Officer, NHS England and NHS Improvement, had with regret resigned from the Board of Governors with immediate effect due to the work commitments associated with his new role. Committee recorded their thanks for his contribution and noted a recruitment exercise for new external governors would commence shortly.
- c) Sole source tender endorsement – **confidential item**
There were no further matters arising.

18 Provisional Financial Statements 2020/2021 – confidential item



19 Office for Students (OfS) circulars

Committee noted that OFS circulars could be found on their website at:

<https://www.officeforstudents.org.uk/publications/>

20 Date of next meeting

The next meeting would take place at 1030 on Tuesday 9 November 2021.

21 Delegated authority

Committee agreed to delegate to the Chair, or nominated Deputy, authority to take any required Chair's action before the next meeting.